

Open access publishing process

Submission

Manuscript is submitted

Submitting author provides e.g. **FundRef** and **ORCID** information, article category is assigned

Peer review is conducted in the following.

Editorial Acceptance

After editorial acceptance, the corresponding author is able to identify him/herself as affiliated to a member institution

Identification

OA agreement specific eligibility check: in-scope journals, article types

Corresponding author identifies him/herself as connected to a member institution

Verification

Identified article is sent to the member institution's **article approval service accounts** for **final verification of eligibility**

Publication

Eligible article is **published immediately open access**




OA Funding note added in article acknowledgments (if applicable)

Author/article identification

After article acceptance, the corresponding author receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

Corresponding author/article identification parameters:

1. Selected institution
2. E-Mail domain recognition
3. IP recognition

Selected Institution 	Institutional Email 	Location 
Please input your institutional affiliation when prompted.	Please use your institutional email address.	Please complete the form while within your institution's network.

The hierarchy of identification parameters is in the above order: 1, 2, 3.

-> In general, the authors are informed about how they were identified.

>> Identification parameters are provided to SN at least 6 weeks prior to kick off.

Please refer to the next slide for a practical example

Author/article identification

An author identifies themselves by using the following identification parameters:

For example:

1. Selected institution: University College London
2. E-Mail domain recognition: University of Vienna
3. IP recognition: Max Planck Society

-> 'Selected institution' is the strongest parameter. The author is identified as being affiliated with University College London.

Author journey

Invitation upon article acceptance

Once an article is editorially accepted for publication, the author receives an email with a link to complete the publishing agreement

Authors will also receive an email containing the login link

SPRINGER NATURE

Dear Dr. Jens Nielsen

Congratulations on the acceptance of your article: Demo Manuscript 043.

Before we can proceed with the publication of your article in Review of Derivatives Research, we first need you to complete the

<https://staging-idp.springernature.com/authorize/email?code=998f8307-ff8a-4d5f-8423-c4436594f796>

<https://staging-idp.springernature.com/workflow/da3fd305->

Do not hesitate to contact our Author Service team at ASJournals@springernature.com

SPRINGER NATURE

Dear Dr. Jens Nielsen

We have received a request for a secure link where you can complete the next steps of your article's publication.

Please follow the link below to continue:
<https://staging-idp.springernature.com/authorize/email?code=998f8307-ff8a-4d5f-8423-c4436594f796>

With kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at ASJournals@springernature.com

Search for your institution I

Corresponding authors are asked to type in their institution in the search field and **“select their institution”**.

Authors should then select the institution from the drop-down list in order for the identification to work.

Authors are also identified via **IP range** and/or an institutional **email domain** in the “background”.

SPRINGER NATURE

Next steps for publishing your article

Confirm your institution or university

Dear Dr. Jens Nielsen,

Some articles are eligible for part or full coverage of the open access article-processing charge as part of an institutional agreement with Springer Nature.

[More information about open access agreements here.](#)

Please enter your institution or university below to see if you are eligible.

Search for your institution or university

Need help? [Contact us.](#)

Your article

Article title
Demo Manuscript 043

DOI
10.0009/s1234-567-9709-z9999

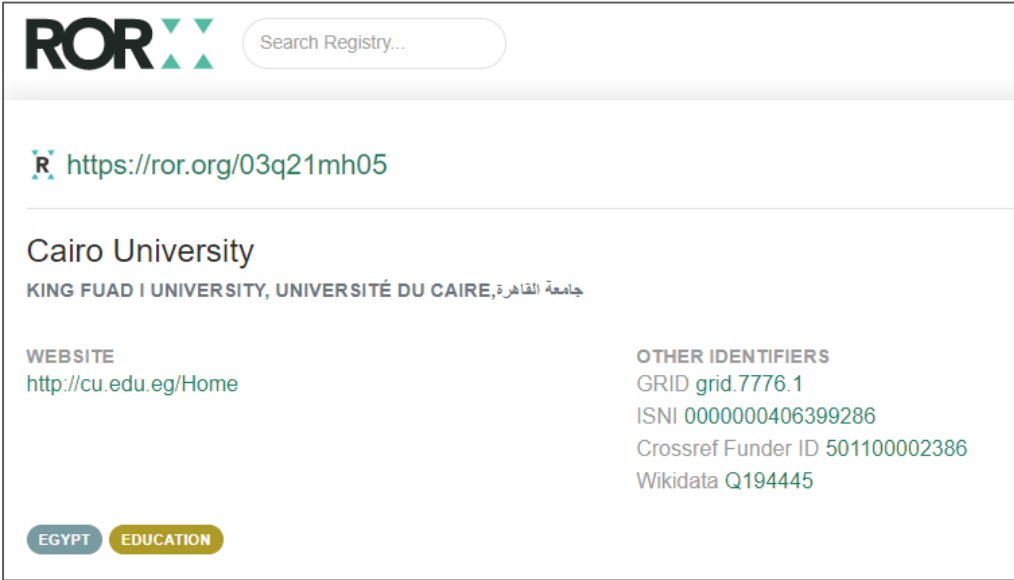
Article type
Abstract

Journal Name
Review of Derivatives Research

Search for your institution II

To help ensure as many authors as possible are able to identify themselves, Springer Nature retains lists of name variants for every eligible institution.

We have integrated the Research Organization Registry into our systems to help **cover as many different name iterations for every institution as possible.**



The screenshot displays the ROR website interface. At the top left is the ROR logo, and to its right is a search bar labeled "Search Registry...". Below the search bar, a URL is shown: <https://ror.org/03q21mh05>. The main content area features the name "Cairo University" in a large font, followed by its full name in multiple languages: "KING FUAD I UNIVERSITY, UNIVERSITÉ DU CAIRE, جامعة القاهرة". Below this, there are two columns of information. The left column, titled "WEBSITE", contains the URL <http://cu.edu.eg/Home>. The right column, titled "OTHER IDENTIFIERS", lists several identifiers: "GRID grid.7776.1", "ISNI 0000000406399286", "Crossref Funder ID 501100002386", and "Wikidata Q194445". At the bottom of the page, there are two tags: "EGYPT" and "EDUCATION".

Select your affiliation

If the author is identified as eligible, a **welcome message** appears, which provides further information on the OA agreement.

Authors are informed on how they were identified.

Eligible article types*:

- OriginalPaper
- ReviewPaper
- BriefCommunication
- ContinuingEducation

Eligible license types*:

- CC-BY
- CC-BY NC


SPRINGER NATURE

Next steps for publishing your article

Confirm your eligibility status

Dear Dr. Jens Nielsen,

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

 Open access at no cost to you

You have identified yourself as affiliated with University of Zurich. The agreement between your institution and Springer Nature enables you to publish your article open access at no cost to you.

On www.springer.com/oaforswitzerland you will find specific information on the agreement.

Please note: Charges for additional options (e.g. color in print, posters) are not covered by this agreement. If you have any further questions please get in touch with your institution.

I want to publish my article open access, with my fees covered under the agreement between Springer Nature and my institution.

Yes, submit for approval

No, I want to publish my article without open access

Not your institution or university?

Need help? [Contact us.](#)

Your article

Article title
Demo Manuscript 043

DOI
10.0009/s1234-567-9709-z9999

Article type
Abstract


Journal Name
Review of Derivatives Research

Publishing model default

As your agreement is default Open Access, the author will be able to submit for approval or search again for a different institution.

Dear Dr. AuthorName AuthorSurname,

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

 **Open access at no cost to you**

You have identified yourself as affiliated with Uppsala University.

The agreement with your university/institute and Springer covers the open access fees directly, enabling you to publish your article open access at no charge.

On <http://www.springer.com/OAforSE> you find specific information on the agreement with Sweden.

If you have any further questions please get in touch with your institutional contact listed on the webpage.

I want to publish my article open access, with my fees covered under the agreement between Springer Nature and my institution.

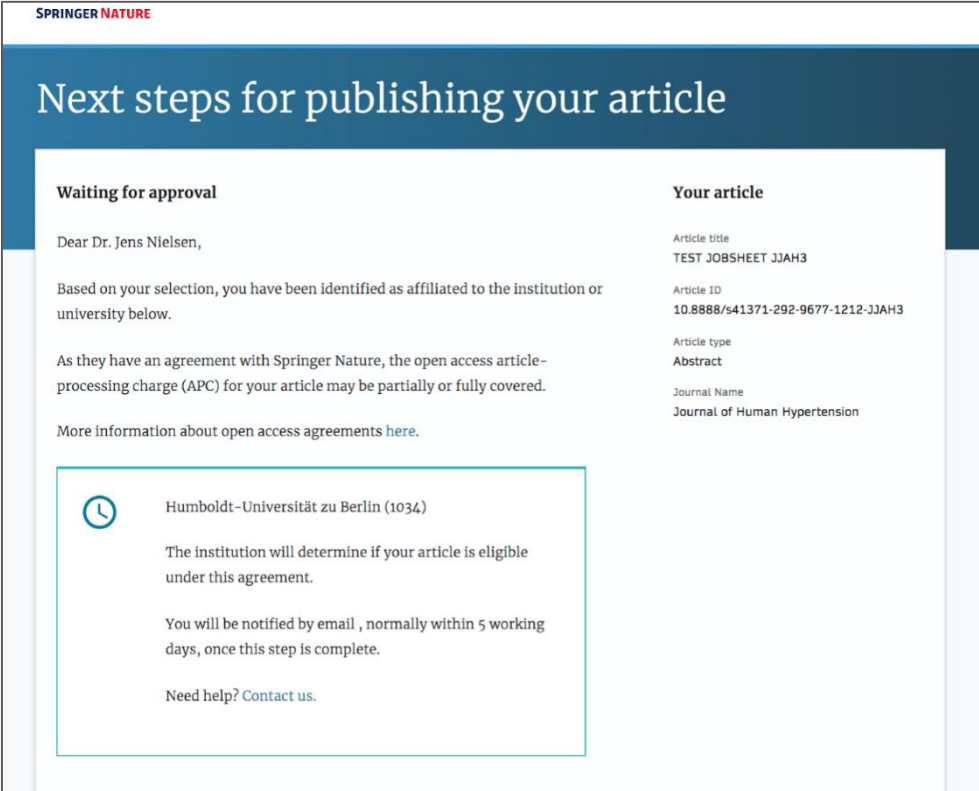
Yes, submit for approval

Not your institution or university?

Search again

Awaiting institutional approval

Approval request has been submitted to the selected institution



The image shows a screenshot of an email notification from Springer Nature. The email is titled "Next steps for publishing your article" and is addressed to Dr. Jens Nielsen. It informs the recipient that an approval request has been submitted to their institution, Humboldt-Universität zu Berlin (1034). The email explains that the institution will determine if the article is eligible for open access under an agreement with Springer Nature, and that the recipient will be notified by email within 5 working days. A call to action "Need help? Contact us." is provided. On the right side, there is a summary of the article details: Article title (TEST JOBSHEET JJA43), Article ID (10.8888/s41371-292-9677-1212-JJA43), Article type (Abstract), and Journal Name (Journal of Human Hypertension).

SPRINGER NATURE

Next steps for publishing your article

Waiting for approval

Dear Dr. Jens Nielsen,

Based on your selection, you have been identified as affiliated to the institution or university below.

As they have an agreement with Springer Nature, the open access article-processing charge (APC) for your article may be partially or fully covered.

More information about open access agreements [here](#).


Your article

Article title
TEST JOBSHEET JJA43

Article ID
10.8888/s41371-292-9677-1212-JJA43

Article type
Abstract

Journal Name
Journal of Human Hypertension

 Humboldt-Universität zu Berlin (1034)

The institution will determine if your article is eligible under this agreement.

You will be notified by email , normally within 5 working days, once this step is complete.

Need help? [Contact us](#).

SPRINGER NATURE

Affiliation is confirmed

If the author is confirmed as being affiliated with an eligible institution and will be covered under the OA agreement, they will receive confirmation of this

An email confirming this is also sent to the author

The image shows a screenshot of a Springer Nature verification page and an email confirmation. The verification page, titled "Verify your affiliation", displays a "Verification complete" status for Amrita Khamkar. It includes a progress bar with three steps: "Affiliation", "In Progress", and "Complete". A highlighted box on the page shows the affiliation "University of California Berkeley" with a checkmark icon and a message from the production team. The email confirmation, from Springer Nature, is addressed to Dr. Jens Nielsen and states that his affiliation with the University of Zurich has been confirmed. It also includes a link to a payment and rights staging page and contact information for the Author Service team.

Verify your affiliation

Verification complete

Dear Amrita Khamkar,

Your article is eligible and has now been approved for the full coverage of the article-processing charge (APC) as part of your institution's agreement. [More information about Open Access agreements here.](#)

Your article will now be published at no cost to you.

Progress

- Affiliation
- In Progress
- Complete

University of California Berkeley

Our production team will now take the next steps publication of your article and contact you if they already done so.

[Need help? Contact us](#)

SPRINGER NATURE

Dear Dr. Jens Nielsen,

Your affiliation has been confirmed by University of Zurich and your article will now be published at no cost to you.

Before we can proceed with the publication of your article in Review of Derivatives Research, we first need you to complete the appropriate publishing agreement.

Please follow this link to do so: <https://payment-and-rights-staging.snpaas.private.springernature.com/workflow/da3fd305-53c9-413c-958e-ofab46a24228>

With kind regards,

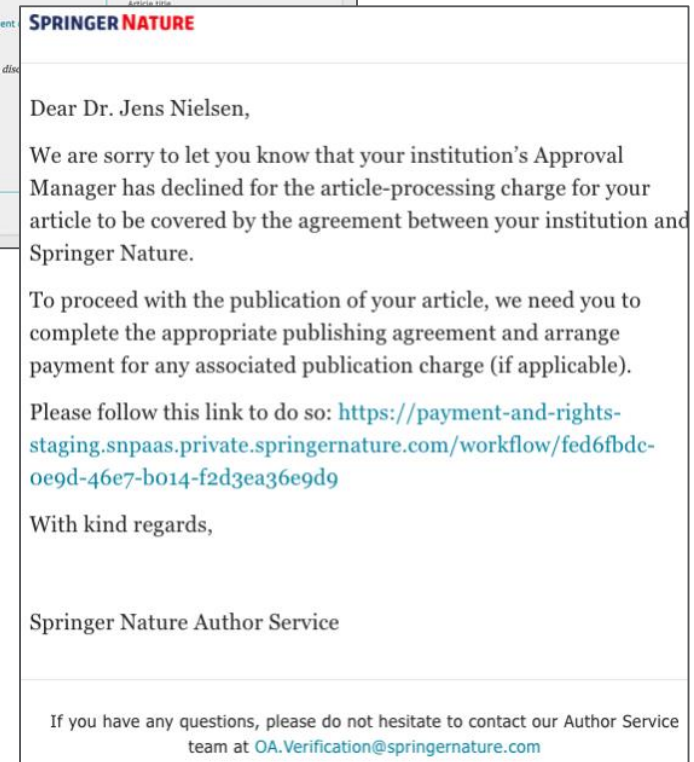
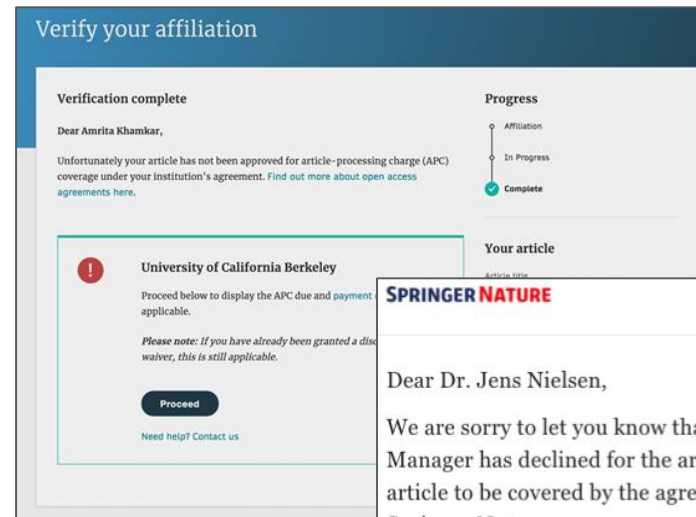
Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at OA.Verification@springernature.com

Affiliation has not been confirmed

If the institution cannot confirm the author's affiliation, the author is informed that the agreement will not cover the open access publishing costs

The author can pay the open access fee or decide to publish subscription instead



Publication I



Original Article | [Open Access](#) | Published: 12 October 2020

Effect of antenna snow intrusion on vertical GPS position time series in Antarctica

[A. Koulali](#)  & [P. J. Clarke](#)

Journal of Geodesy **94**, Article number: 101 (2020) | [Cite this article](#)

206 Accesses | **17** Altmetric | [Metrics](#)

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Publication II

After publication, the author will receive an email containing information about the respective OA license

This email explains:

- General information about the article
- The specific license in use (CC-BY or CC-BY-NC)
- How the author can share their article
- Information on announcing and citing the article
- Extra services SN provide for authors

The email also contains a link to the online version of the published article and an online PDF copy

SPRINGER NATURE

Congratulations

Dear corresponding author

We are pleased to inform you that your article has just been published:

Title

cc by article

Journal

Journal of Human Hypertension

DOI

10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA

Publication Date

2020-11-27

Your article is available online here <https://link.springer.com/article/10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA> or as a PDF here <https://link.springer.com/article/10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA.pdf>.

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